

GRAFHAM PARISH COUNCIL
Parish Clerk: Mrs L Hazel, 2 Brampton Road, Grafham
Chair: Mr I Gardener, 5 Haycraft Close, Grafham
Tel: 07867 766445 email: clerk@grafhampc.org

MINUTES OF THE PARISH COUNCIL MEETING OF GRAFHAM PARISH COUNCIL HELD ON
Monday 7th of September 2026

In attendance: Ian Gardener (Chairman), David Russell (Vice-Chair), Diana Thomas, Sunil Gogna and Nik Blackburn

Public: No members of public were in attendance.

District / County Cllr: Cllr Stephen Cawley

Clerk: Lisa Hazel

Public Forum

No public present.

The Chairman opened the meeting by thanking members for agreeing the date change for this meeting. Thanks were expressed to Sunil Gogna for the LHI presentation that went very well. Thanks were also expressed to Nik Blackburn for weeding around the new hedge, children's play area.

21/1007 County and District Councillors Reports

Please see report attached.

21/1008 Apologies for absence

Apologies were noted from Patrick Curran and David Russell who arrived a few minutes late.

Noted David Russell arrived here and Cllr Stephen Cawley left.

21/1009 Declarations of interest in any agenda item

None.

21/1010 To approve the minutes of the meeting held on 7th July 2026

The minutes were approved as a true record and signed by the Chairman.

21/1011 Matters arising from last meeting

• Anglian Water - Note FOI Request Update

David Russell provided an update.

NOTED FOI request response and response from Mr Ben Hugg, Anglian Water in answer to PC questions.

RESOLVED submit further questions as agreed in response to the FOI reply and to invite Mr Ben Hugg to the November meeting of the Council.

• LHI Bid - Update

Noted an outcome is expected in October.

• Repair Cafe - Update

The Clerk gave a brief update. It was noted due to lack of repairers coming forward to help assist this event may have to be cancelled.

21/1012 Village Hall Area

• New Sign - Update

The Chairman showed members an example of the materials used for the new sign.

APPROVED final design. Nik Blackburn, David Russell and the Chairman offered to remove the old sign.

• Car Park

NOTED minor works are needed to the surface.

RESOLVED to wait until works on the new village shop are completed before carrying out any works. Quotes are to be obtained for costings to allow accurate budgeting for next years budget.

• Parish Council Office

The Chairman suggested the changing rooms, village hall, which are to be made into a temporary shop during the rebuild, once finished could then be turned into PC meeting room / office. The Planning Department have been consulted and it has been confirmed planning permission is not required for this as the outside of the building is not being changed.

21/1013 Chicken Farm - Church Road

The following response from Huntingdonshire District Council, Planning Department was noted:

“Hello Lisa, this application was for a screening opinion, which is essentially an application to ask the Local Planning Authority whether there were any environmental considerations to consider should an application come forward in the future, known as an [Environmental Impact Assessment](#).

To be clear, no application has yet to come forward with any proposals for changes on the site, however, the file documents do suggest that a poultry farm application is forthcoming. Please see the accompanying documentation which can be found at:

[26/70004/SCRE | EIA Screening opinion for the removal of existing poultry houses and major site improvements, including two replacement poultry houses and ancillary structures | Poultry Farm Church Road Grafham](#)

Therefore, the short answer is that nothing has been approved on the site, however the LPA have confirmed that an Environmental Impact Assessment is not required on any future application for a replacement poultry farm on the site”.

21/1014 Planning

• Minerals & Waste Review Consultation

RESOLVED not to respond to this consultation.

• Note PC Response - Planning Application: CCC/26/018/FUL, ten timber pods Grafham Water Centre, Perry - NOTED.

21/1015 Bus Service

The Chairman provided members with an update.

NOTED proposed changes are being made to the 400 and the 401 service. The Chairman confirmed the Cambridgeshire and Peterborough Combined Authority Mayor Paul Bistow, is looking into extending the number: 28 bus service to include stopping at Grafham, Huntingdon and Hinchingbrooke Hospital providing a 2 hourly service. The outcome of the recent bus service consultation and proposals are due to be published in due course.

21/1016 Flood Kit Grant

• Consider submitting an application

The Clerk highlighted HDC are offering free flood kit equipment and asked the Parish Council if they wished to apply.

RESOLVED not to apply but to ask Anglian Water if they will provide flood prevention kit.

21/1017 Hedges

This was discussed in detail.

RESOLVED to obtain quotes for cutting back overgrown hedge / vegetation opposite Van Diemen's Way and along Buckden Road to current ditch line. The Chairman confirmed he will approach Cambridgeshire County Council to cut back vegetation along Wibly Wobbly road. **Action: Clerk.**

21/1018 To Receive Written Reports for Noting:

Village Hall Committee - PC

Village Shop - PC

Playing Field - IG / LH

Playground - NB

Nik Blackburn reported he has weed sprayed under and around the new hedge children's play area.

Highways + Footpaths - SG

Noted there is a new highways officer Steven Bunker. The Chairman confirmed he has brought to the attention of the Highways Officer the cracking of the recently patched up area, Breach Road.

Trees / Hedge Cutting / Verge Maintenance AL

Wild Flower Meadow Update - AL

MUGA - PC

Copies of reports are attached Appendix: A

21/1019 Banking

1.To approve / note the following payments

Grafham Gossip	£55.00
Clerks Wages (July)	£408.33
Sage	£1.20
Service Charge x 2	£14.00
HDC Election Costs	£132.58
Cambridgeshire Garden & Property Maintenance - Weeding	£96.00
Clerks Wages	£408.33
Noted and approved.	

2. Report on current financial position.

- **To receive financial situation of Council and to note Bank Reconciliation** - NOTED
- **Note VAT return £517.50** - NOTED
- **Consider donation request from Knit and Knitter for £50.**

RESOLVED to approve donation of £50 under Section:137, Local Government Act 1972 for the purchase of wool to enable the group to produce more poppies for the Remembrance Day which will benefit the whole village.

- **Consider funding request St Neots Museum**

RESOLVED to prioritise funding within the village. Therefore, it was agreed not to make a donation at this time.

NOTED the Parish Council insurance policy is due for renewal at the end of September. Permission was given to the Chairman and Clerk to obtain relevant quotes and to renew the Parish Councils insurance policy reporting back to the next meeting. **Action: Clerk.**

21/1020

Correspondence

- Grafham Water Waterfront - Volunteers needed
 - Huntingdonshire District Council - Council fraud team protects more than £585,000 of public funds
 - LGR Update - Minister Announcement of Delay / Update
 - HDC media release - Residents and businesses invited to help shape the future of parking in Huntingdonshire
 - Funding Opportunity - Cambridgeshire County Council Public Health Inclusion Health Seed Funding Opportunity
 - Press Release - Huntingdonshire's Parks Recognised Once Again with Prestigious Green Flag Awards
 - Press Release - Council opens Community Chest grants to help local projects thrive
 - Combined Authority Members' Newsletter - July 2026
 - North Huntingdon & St Ives Cumulative Impacts Group - July Update
 - Free ESOL Initial Assessment Day 8th September 2026
 - How Are You Hunts Newsletter July 2026
 - Town & Parish Forum 26th November 2026
 - Press Release - Ground broken on Huntingdon Sport and Health Hub
 - Concessionary Bus Pass Renewal Campaign
 - Free Functional Skills English Course for Adults (19+) @ The Broad Leas Centre - St.Ives
 - Crisis and Resilience Small Grant Funding Applications Open
 - Cambridgeshire Flood and water Newsletter
 - Have your say on the future of parking in Huntingdonshire - HDC Parking Strategy: Phase 2 User Survey
 - Community Service Bulletin
 - Highway Events - Monthly Diary
 - Food waste Survey
 - TMC Roadworks & Events Bulletin 17th-31st August 2026
 - HDC Strategic CIL funding - Next funding round dates
- NOTED.

21/1021

Any other business for information only

The Clerk was asked to contact Little Fishes and the Royal British Legion to ask if they want to take part in this years Remembrance Day event. **Action: Clerk.**

The Clerk confirmed she will not be in attendance at the November meeting of the Parish Council.

21/1022

Note 2026 / 2027 dates for meetings:

- 2026 - 6th October, 3rd November, 1st December
 - 2027 - 5th January, 2nd February, 2nd March, 6th April
- There being no further business the meeting was closed at 8.55pm.