

GRAFHAM PARISH COUNCIL  
Parish Clerk: Mrs L Hazel, 2 Brampton Road, Grafham  
Chair: Mr I Gardener, 5 Haycraft Close, Grafham  
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MINUTES OF THE PARISH COUNCIL MEETING OF GRAFHAM PARISH COUNCIL HELD  
ON Tuesday 6th January 2026

In attendance: Ian Gardener (Chairman), David Russell (Vice-Chair), Diana Thomas,  
Patrick Curran and Sunil Gogna.

Public: None present.

District / County Cllr: Cllr Stephen Cawley

Clerk: Lisa Hazel

It was agreed to vary the order of reference to take the following item first:

- 21/894 Apologies for absence**  
The Chairman confirmed Jo Dunn has handed in her resignation due to moving away. The Parish Council recorded their thanks to Jo Dunn for her work on the Council over the years. The Clerk is to start the co-option process **Action: Clerk**  
Apologies were noted and approved from Alf Lesurf.
- 21/893 County and District Councillors Reports**  
Cllr Cawley's report is attached Appendix:A  
Cllr Liam Beckett's apologies was noted after the meeting.
- 21/894 Apologies for absence**  
This item was taken earlier.
- 21/895 Declarations of interest in any agenda item**  
None.
- 21/896 To approve the minutes of the meeting held on 2nd December 2025**  
The minutes were approved and signed as a true record after a minor spelling mistake was corrected under item 21/889.
- 21/897 Matters arising from previous minutes not on the agenda**
- **EV Charge Update - Note now operational**  
The Clerk confirmed the Parish Council has had the lease returned again due to ID2 form needing to be completed. The Chairman is to arrange for this to be carried out.
  - **Draft Local Plan - Note Response submitted - NOTED**
  - **Defibrillator Update - Note Software Update + New Battery - NOTED**
- 21/898 Brampton Road Quietway update**
- **Note now operational**  
Noted Brampton Road has now been designated as a Quiet Lane, with an associated advisory 20mph speed limit. It is anticipated associated works will be carried out around Easter time.
- 21/899 Remembrance Day Event**
- **Confirm 2026 Details**  
Noted the Parish Council has been asked to hold the event on Remembrance Sunday instead of on a Saturday. This item was discussed and it was agreed to trial holding the event on the Sunday. The Clerk was asked to contact Rev. Duncan Goldthorpe to ask if he can provide a member of Clergy for the event. This is to be an agenda item for the next meeting. **Action:Clerk**

- 21/900 Litter Pick**  
**• Agree date for Spring Litter Pick**  
 RESOLVED to hold the next litter pick on Saturday May 16th, 10.00am.
- 21/901 Anglian Water**  
 David Russell highlighted residents have been experiencing loss of water due to regular minor power cuts in the village. It was suggested a letter is sent to Anglian Water. The Clerk confirmed a resident has forwarded on communication from Anglian Water highlighting the issues lie with National Power who are responsible for the power cuts. This was debated.  
 Noted no residents were in attendance to highlight issues and all information has been sourced from Social Media. The Chairman highlighted the Parish Council has not received any direct communication from residents and therefore no action should be taken. This was put to the vote which was recorded as 2 for and 2 against. The Chairman has the final casting vote and it was agreed not to take any action.
- 21/902 Planning - None Received.**  
 NOTED the following planning application has been received since the agenda was published. The Clerk has posted details on the Parish Council's Facebook page.  
  
**PARISH COUNCIL CONSULTATION – APPLICATION REF. 25/02451/PIP Permission in Principle for a proposed detached dwelling and triple garage Land Adjacent Westwood Lodge Church Road Grafham**  
 David Russell proposed a draft response. RESOLVED to “object” on the following basis:
- The proposed development is in open countryside, outside of NP boundary / built up area of village,
  - The following is recommended; Sewage system upgrade, effective surface water drainage, upgrade to road, street lighting and a footpath to be added to access properties
- 21/903 Wildflower Meadow**  
**• Consider quotation for works as outlined by Cllr Lesurf**  
 The report and excel spreadsheet provided by Alf Lesurf was noted and considered. RESOLVED to approve expenditure on bulbs etc as per spreadsheet for the Church Wildflower Meadow to the sum of £350.00 which includes all VAT.
- 21/904 Polices**  
**• Resolve to adopt Grievance and Disciplinary Policies**  
 RESOLVED to adopt policies with minor amendment to call Grievance Procedures instead of Policy.
- 21/905 MUGA**  
**• Consider options for new football goal posts and additional basketball hoop**  
 The Clerk provided examples of different types of goal posts and basketball hoops with associated costs. The following was agreed:
- Aluminium goal posts over plastic goal posts
  - To consult with users over the size of goal posts preferred **Action: Diana Thomas**
  - To look at possible sources of funding
- This item is to be carried forward to the next meeting.
- 21/906 To Receive Written Reports for Noting:**  
**Village Hall Committee - PC** - Nothing further to report at this time.  
**Village Shop - PC**  
 Noted a CIL Application has been submitted for part funding towards the new shop. A decision is to be expected on the 4th of February 2026.  
**Playing Field / Play ground - JD**  
 Noted the football club has been invoiced for hire of the playing field.  
**Highways + Footpaths - SG**  
 Sunil Gogna reported the potholes in the village have been reported.  
**Trees / Hedge Cutting / Verge Maintenance AL**  
 RESOLVED to contact landowners to ask they cut back the hedgerow along the Wibbley Wobbly before bird nesting season. **Action:Clerk**  
**Wild Flower Meadow Update - AL**  
 Taken earlier in the meeting.  
**MVAS - DR** - Nothing to report  
**MUGA - PC** - Nothing to report  
**Village Hall - DT** - This is to be removed from future agendas

21/907

**Banking**

**1. To approve / note the following payments**

Grafham Gossip	£55.00
Lisa Hazel Clerk Salary	£381.40
WEL Medical Limited - New Defib Battery	£213.18
Cambridgeshire Garden & Property Maintenance - Tree Removal cedar close	£264.00
BEAM - cut back of hedge rear of Haycraft Close	£170.00
Bank Charges	£6.00
Cambridgeshire Garden & Property Maintenance - clearance of ditch behind shop	£168.00
Agreed / Approved	

**2. Report on current financial position.**

- **To receive financial situation of Council and to note Bank Reconciliation - NOTED**

- **Savings Account - Update**

Clerk confirmed a Unity savings account can only be opened with a minimum deposit of £75,000. A savings account would need to be opened with another Bank. RESOLVED due to small amount of savings not to open a separate savings account at this stage.

- **Unity Trust Bank - Note new monthly fees from February to £7.00 - NOTED**
- **Consider quote from Cambridgeshire Garden & Property Maintenance to remove dead tree branches, tree, Cedar Close.**

RESOLVED to accept quote for £264.00 and arrange for works to be carried out as soon as possible.

21/908

**Correspondence for Information Only**

- Update from Cambridgeshire County Council: Final submission for Local Government Reorganisation (LGR) - Published
  - Autumn 2025 How Are You Hunts Newsletter
  - East Park Energy: objection window now OPEN
  - RECAP Resource and Waste Strategy and RECAP Design Guide Consultation
  - Ely Area Bus Service Update
  - Marie Curie: Help Us Bring Comfort and Care to Local Families
  - CCC Talking Together in Cambridgeshire's Community Outreach Service
  - Combined Authority Members' Newsletter - December
  - County Council Education Admission Appeals Panel Volunteer Recruitment Drive
  - CAPALC - News for The Great Collaboration
  - Winter Edition - Waste Education Centre Newsletter
  - eCops Are you interested in Joining a Community Scrutiny Panel?
  - Press Release - Statement of Intent signed to develop Defence Cluster in Huntingdonshire
  - HDC Press Release - HDC invest in local projects through CHAWS
  - Have your say on police funding for 2026-2027
  - Town & Parish Council Newsletter - December 2025 Edition
  - CAPALC - MHCLG announcement on local elections in LGR areas
- NOTED

21/909

**Any other business for information only**

None.

21/910

**Note 2026 dates for meetings:** 3rd March, 7th April, 12th of May (APM).  
There being no further business the meeting was closed at 9.28pm.