GRAFHAM PARISH COUNCIL
Parish Clerk: Mrs L Hazel, 2 Brampton Road, Grafham
Chair: Mr I Gardener, 5 Haycraft Close, Grafham
Tel: 07867 766445 email: clerk@grafhampc.org

MINUTES OF THE PARISH COUNCIL MEETING OF GRAFHAM PARISH COUNCIL HELD ON Monday 3rd November 2026

In attendance:	Ian Gardener (Chairman), David Russell (Vice-Chair), Diana Thomas, Patrick Curran and Nik Blackburn
Public:	No members of public were present.
District / County Cllr:	Cllr Stephen Cawley
Clerk:	Not present.

In the absence of the Clerk the minutes were taken by Patrick Curran.

21/1035 **Anglian Water Presentation**
Anglian Water sent a letter of apology as a technical manager who was due to attend was ill. A provisional reply from Anglian Water to questions submitted was received. It was decided to hold off publishing until a new meeting was arranged. It was proposed that Anglian water is invited to the January meeting

21/1036 **County and District Councillors Reports**
Councillor Liam Beckett was not in attendance but his report has been received. Councillor Stephen Cawley was in attendance and his report has been received.

21/1037 **Apologies for absence**
Lisa Hazel (Clerk), Alf Lesurf, Sunil Gogna and County Councillor Liam Beckett

21/1038 **Declarations of interest in any agenda item**
None.

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21/1039 **To approve the minutes of the meeting held on 6th October 2026**
The minutes were approved and signed by the Chairman.

21/1040 **Maters arising from last meeting**

- **Village Christmas Tree - Update -** NOTED Chris Brown will provide the tree. Brain Homewood the electricity
- **Village Hall Sign - Update -** Was well received.
- **Remembrance Day Event - Reminder**

To take place at 10.45 Sunday 8th of November with refreshments afterwards in the Grafham Trout

21/1041 **Planning**
To consider any planning applications received - None received.

21/1042 **To Receive Written Reports for Noting:**
Village Hall Committee - PC
Patrick Curran reported David Russell has started the conversion of the main store room to a pop up shop from Jan 4th 2027 until March 2027
Village Shop - PC
Patrick Curran reported – The year end results – Turnover up 9.3%, Profit up 2.9%, Retained income up 21.5%. Patrick Goldsworthy , Debbie Bleasdale have stood down as co chairs replaced by David Bretherton , Colin Gough

David Russell reported on the progress of the new shop:-

- The Cabin has been ordered for delivery w/c 25th Jan 2027 – the shop has paid 50% deposit
- We have submitted the CIL claim for our first stage payment of £23K which relates to to the cabin Deposit.
- Screw piles will be used for the shop foundations: a soil loading test will be carried out on the 13th of November.
- The old shop has been booked for removal on the 7th of January.
- The pop up shop in the hall changing room has been cleared and electrics are being fitted.

Playing Field - IG / LH

Ian Gardener indicated no further grass cutting this year – trimming around the War Memorial has happened.

Playground - NB

Nick Blackburn says the spikes have to be replaced.

Highways + Footpaths - SG

Ian Gardener reported that the Highway officer has been to look at the subsidence at the Breach Road repair.

Trees / Hedge Cutting / Verge Maintenance AL

Wild Flower Meadow Update - AL

A request from Alf Lesurf for additional membrane was received – it was stated that it was no longer required for the area

MUGA - PC

Patrick Curran reported holes to the football nets – replacements have been ordered, Basket ball nets also need replacing. The supporting post for the tennis nets are broken and the cost of replacement has to be identified

21/1043 **Banking**

1.To approve / note the following payments

Grafham Gossip	£55.00
Clerks Wages	£408.33
Sage Payroll	£1.20
Clear Councils - Insurance	£734.34
House of Flags - New VH Sign	£1030.80
BEAM - Vegetation Cut Back	£110.00
Bank Charges	£7.00
RBLI Remembrance Day Lamppost Sign	£49.90
RBLI Remembrance Day Wreath	£27.50
Cambridgeshire Garden & Property Maintenance - Removal of old VH posts	£60.00

The payments as per the agenda have been authorised

2. Report on current financial position.

- **To receive financial situation of Council and to note Bank Reconciliation** - NOTED

The county Council have agreed the new gates at either end of the village. It was agreed that the wood effect would be acceptable. Also it was noted that Dragon Teeth will be occur on Buckden Road.

- **Budget - To consider budget ideas for financial year 2027 / 2028**

The new Budget has to be agreed at the next meeting Ian Gardener commented on the poor state of the drainage channels in the village hall car park. A target cost of £5k was identified – It was proposed that we save up to £2K from this years budget. The balance to be accounted for in the 2027/28 budget.

David Russell indicated a new Air Conditioning is needed in the village hall and a grant will be applied for. The 20% deposit will have to be shared between the parish and the Village Hall Committee

21/1044 **Correspondence**

- CAPALC Crisis & Resilience Fund: Grants up to £25,000 now open
- Highway Asset Management Strategy and Winter Readiness Briefing
- CAPALC Fly-tipping in Rural Areas Sessions
- HDC Press release - Construction Begins on Huntingdon Sport and Health Hub
- Cambridgeshire Flood and Water Newsletter
- Local charity celebrates 40 years of supporting communities across Cambridgeshire
- Free Noise Solution places for young people who are NEET (Youth Guarantee)
- CAPALC Preparing for Martyn's Law
- Combined Authority Members Newsletter
- T&P Council Alert: PSPO (Dog Control) Renewed for 2026
- Potential challenges on Hills Road until early Dev 26 - Cadent Gas Works
- Highway Events - Monthly Diary

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- Communities Service Bulletin

NOTED

21/1045 **Any other business for information only**

Flower beds by the current shop to be removed and the soil placed in bags to be reused

A meeting will take place with InPost this Thursday 5th November with a potential revenue of £700 per annum for the Parish

21/1046 **Note 2026 / 2027 dates for meetings:**

- 2026 - 1st December
- 2027 - 5th January, 2nd February, 2nd March, 6th April.

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