

GRAFHAM PARISH COUNCIL  
Parish Clerk: Mrs L Hazel, 2 Brampton Road, Grafham  
Chair: Mr I Gardener, 5 Haycraft Close, Grafham  
Tel: 07867 766445 email: [clerk@grafhampc.org](mailto:clerk@grafhampc.org)

MINUTES OF THE PARISH COUNCIL MEETING OF GRAFHAM PARISH COUNCIL HELD  
ON Tuesday 1st July 2025

In attendance: Ian Gardener (Chairman), David Russell (Vice-Chair), Patrick Curran and  
Diana Thomas

Public: No members of the public were present.

District / County Cllr: District Cllr Stephen Cawley

The Chairman opened the meeting by thanking the vice-chair for chairing the previous meeting.

- 21/806 County and District Councillors Reports**  
Cllr Stephen Cawley's report is attached: Appendix: A  
Cllr Liam Beckett's report is attached: Appendix: B
- 21/807 Apologies for absence**  
Apologies were noted and approved from Jo Dunn, Sunil Gogna and Alf Lesurf. Cllr Liam Beckett also sent in his apologies.
- 21/808 Declarations of interest in any agenda item**  
None.
- 21/809 To approve the minutes of the meeting held on 3rd June 2025**  
On a proposition by Patrick Curran and seconded by Diana Thomas the minutes of the previous meeting were approved as a true record and signed by the Chairman.
- 21/810 Matters arising from previous minutes not on the agenda**  
• **EV Charge update**  
NOTED:  
• Works relating to hardware are complete as far as they can be at this stage.  
• The next steps are for UKPN to address the incoming site power supply. They are scheduled for works in the area from 14<sup>th</sup> July til 23<sup>rd</sup> July (some on, some off site).  
• After this, Blink (EV supplier) will be back on site for 7 days to make the electrical connections, undertake the electrical inspection certification and commission the units.
- 21/811 Village Shop Planning Application Updates**  
David Russell provided an update. It was noted the planning application has had to be resubmitted due to requirements for submission of plans.
- 21/812 Brampton Road**  
• **Quietway - Update from recent Design Showcase Drop in Events**  
The Chairman reported the event was well attended with residents providing their views. The following points were noted:  
• The road will no longer be closed to vehicles,  
• Speed limit is to be reduced,  
• Additional passing bays are to be installed,  
• New signs are to be installed along with artwork,  
• New entrance gateways are to be installed. Local farmers are to be consulted to ensure they can easily get through with their equipment.  
• Anticipated final and complete designs are to be confirmed September / October.

- **Hedges - Playground / Playing Field Fronting Road**

The Chairman confirmed quotes are being obtained for works to be carried out ready for consideration at the September meeting.

- **Climbing Wall - ROSPA Report - Update**

Clerk confirmed she has been in contact with the company that installed the climbing wall and they have agreed to carry out remedial works to the wall.

**21/813 Polices - Approve Renewal / Updated Policies:**

- **Document Retention policy**

- **Asset Register**

The Clerk confirmed she has reviewed the above policies and recommends no changes are required. RESOLVED to renew both polices for another 3 years with immediate affect.

**21/814 Village Matters**

- **MVAS Sign Pole - Update**

NOTED this has been knocked down. Clerk confirmed this has been reported online.

- **Grass Cutting Contract - Additional Areas?**

NOTED this is due for renewal in September. RESOLVED in the new contract to extend the grass cutting, Buckden Road to the public footpath. David Russell was asked to update the grass cutting to show the agreed new area along with the additional pre-approved areas. The Clerk was asked to go out for tender at the end of the grass cutting season in October for bids to be consider at the December meeting.

- **Dog Fouling Signs**

The Chairman confirmed the Parish Council have been unable to place additional 'no fouling' dog signage in the location suggested as the PC does not own the land and there is nowhere suitable to install signage. The resident is to be advised of this.

**21/815 Planning Applications**

- **PARISH COUNCIL CONSULTATION – APPLICATION REF. 25/70045/SCOP**

Environmental Impact Assessment Scoping Opinion in relation to the Grafham to Cambridge Pipeline Scheme, Marlow Park, Buckden Road, Grafham PE28 0BH - **NOTE PC DECIDED NOT TO RESPOND** - NOTED

- **Brampton Cross - Consultation Launch - NOTED**

- **Hinchingbrooke Logistics Park - Consultation Launch - NOTED**

Clerk confirmed she has placed details of both consultations on Social Media.

The Clerk confirmed a new planning application has just come in. RESOLVED to call an extraordinary meeting to discuss the application.

**21/816 To Receive Written Reports for Noting:**

Village Hall Committee - PC

Village Shop - PC

Playing Field / Playground - JD

Highways + Footpaths - SG

Trees / Hedge Cutting / Verge Maintenance AL

Wild Flower Meadow Update - AL

MVAS - DR

MUGA - PC

Village Hall Finance / Bookings - DT

Grass Cutting - IG / LH

NOTED and appended to these minutes Appendix: C

**21/817 Banking**

**1.To approve / note the following payments**

Reimbursement David Russell - Shop's Planning Application	£379.00
Reimbursement David Russell - MVAS cable and adapter	£17.72
Grafham Gossip	£55.00
BEAM Grass Cutting - 4	£180.00
Lisa Hazel Clerk Salary	£376.40
BEAM Grass Cut - 6	£180.00
BEAM Grass Cutting - 7	£180.00
Noted and approved.	

**2. Report on current financial position.**

- **To receive financial situation of Council and to note Bank Reconciliation - NOTED**

- **Update - Darnell Electrics Annual Light Inspection £270.00**

Clerk confirmed she has sought clarification from Darnell and the price quoted of £45 is per engineer and per hour which totals £270.00 for 3 hours. This item was discussed in detail. RESOLVED to seek clarification from Darnell as follows:

- Is this an approved safety check and will a safety certificate be issued upon completion of the inspection?
- In accordance to what electrical standards will the inspection be carried out?
- Recommendation on how often inspections should take place i.e. annually.

This is to be an agenda item for the next meeting.

- **Consider grant application from Grafham Beer Festival for £500.00**

Noted Grafham Beer Festival have asked for a grant of £500. Noted the Parish Council has received other grant requests this year already. RESOLVED to approve a S137 grant of £350.00.

- **Note MUGA hire fees received £1,255-80 - NOTED**

**21/818**

**Correspondence for Information Only**

- HDC Press Release - St Neots Whist Club scores £1,000 grant
- CAPALC - New Tiger Bus Routes
- Town & Parish Council Newsletter
- HDC - New CIL Funding Round open
- HDC Water System Management in Cambridgeshire - Free of charge discussion forum 10/07/25
- Hunts Blind May Newsletter
- Highway Events Diary - June 2025
- CAMMS Meals on Wheels Leaflets
- Cambs Police - Social Media Scams
- Alzheimer's Society's Cambridgeshire Dementia Support Service Newsletter
- HDC - Local Government Reorganisation - Update
- Wild About Huntingdon Festival - 29th June 2025
- Hope CIC Community Pop Up Hubs in Huntingdonshire
- Co-Op Local Community Fund
- IDB Maintenance Programme 2025 - 26
- HDC Press Release - Plans for Hinchbrook County Park given planning approval
- HDC Press Release - HDC and Great Ouse Valley Trust partnership
- RECSP - Food Waste Volunteer Project
- Holiday Activities and Food (HAF) Programme - Summer 2024
- CCC Sensory Survey 2025
- HDC Local movement Reorganisation Survey launch
- Cervical Cancer Elimination Campaign: Cervical Screening Awareness Week
- Hope Active Community Farm in Girton near Cambridge.

NOTED

**21/819**

**Any other business for information only**

Clerk confirmed that works as recommend in her ROSPA inspection report have now been carried out.

**21/820**

**Note 2025 dates for meetings:** 2nd September, 7th October, 4th November, 2nd December.  
There being no further business the meeting was closed at 21.03pm.