

GRAFHAM PARISH COUNCIL
Parish Clerk: Mrs L Hazel, 2 Brampton Road, Grafham
Chair: Mr I Gardener, 5 Haycraft Close, Grafham
Tel: 07867 766445 email: clerk@grafhampc.org

MINUTES OF THE PARISH COUNCIL EXTRA-ORDINARY MEETING OF GRAFHAM
PARISH COUNCIL HELD ON Monday 21st July 2025

In attendance: Ian Gardener (Chairman), David Russell (Vice-Chair), Patrick Curran and Diana Thomas

Public: 11 members of the public were present.

District / County Cllr: None Present

NOTED members of public were present to discuss various different items as follows:

21/826 - Anglian Water. The following comments were recorded:

- Vehicles parking on the grass verge outside of the Visitors Centre has only occurred since the new parking charges were introduced.
- Anglian Water parking - the original planning application should be looked at to see what was agreed planning wise.

21/ 825 - Brampton Road Quietway. The following comments were noted:

- The PR1138 notice implies the 20mph Speed Order is compulsory. At previous consultations it was suggested the speed limit imposed would be on an advisory basis. Please can the Parish Council confirm if the speed limit is compulsory or advisory?
- If the Speed Order is compulsory then residents have been misled / misrepresented.
- 30mph is a satisfactory limit.
- Is the Parish Council aware there are proposals to widen the cycle track down to Hinchingsbrooke School resulting in a reduction in width of the carriageway?

The Parish Council highlighted as far as they have been led to believe the speed limit of 20mph is advisory and not compulsory. The PC confirmed they are not aware of any plans to extend the cycle track, Hinchingsbrooke, and confirmed this is outside of the parish boundary.

21/821 **Apologies for absence**
None.

21/822 **Declarations of interest in any agenda item**
David Russell confirmed a declaration in item: 21/ 828 Planning - as a neighbour.

21/823 **To approve the minutes of the meeting held on 1st July 2025**
The minutes were approved as a true record and signed by the Chairman. Proposed Patrick Curran, Seconded Diana Thomas.

21/824 **MUGA Light Testing - Update**
• **RESOLVE to make decision**
This item was discussed at length and in detail. The Clerk confirmed she has received the following communication from D R Darnell, Electrical Installations: -

“This will be a preventative inspection which will entail opening up each column at its base, inspecting the cable supplying each column and its switch fused connection unit, checking the

condition and verifying the connections at each point. I would also be checking the lights and their connection boxes at high level to verify their integrity and fixing to the top of the column. I wouldn't provide a certificate upon completion of the inspection as the only relevant certificate is an EICR but that covers all aspects of the electrical installation including the incoming supply and visually inspecting and testing that too. I would provide details on an email to yourselves with the condition of each column/light and any remedial work that needs carrying out. If any works are carried out I would provide a minor works certificate for your records. All our electrical work is carried out to BS7671 wiring regulations”.

The Chairman proposed to accept the quote from D R Darnell to employ 2 x engineers at £45.00 per hour per engineer for 3 hours work to carry out a safety inspection. This was put to a vote and record as 3 for in favour therefore the vote was carried. The Clerk is to arrange for the safety inspection to be carried out. **Action: Clerk.**

21/825

Brampton Road Quietway

- **Consider Notice PR1138 - Proposal to Introduce Quiet Lane, Brampton Road, Speed Order of 20mph**

Concern was expressed that some cyclists exceed 20mph along this road. Members gave their individual opinions. RESOLVED to recommend approval on the basis the speed limit is on an advisory basis as per previous consultations.

The Chairman confirmed he has asked Cambridgeshire County Council if there will be an maintenance regime put in place for the new implementations along this road.

- **Consider Notice PR1137 - Proposal to Designate Brampton Road as a Quiet Lane -**
RESOLVED to unanimously approve this.

21/826

Anglian Water

- **Parking on Grass Verge in front of Visitors Centre - Update**

The Chairman provided an update on this based on recent discussions with Anglian Water. It was noted Anglian Water are aware of the haphazard parking on the grass verges and the litter. A meeting is to take place shortly with the Chairman, Anglian Water and CCC Highways to look at possible solutions with double yellow lines or additional bollards being suggested. This is to be an agenda item for the next meeting. The Parish Council indicated their preference for additional bollards.

21/827

Policies - Approve Renewal / Updated Policies:

- **Social Media Policy** - Clerk confirmed she has reviewed this policy and is recommending renewal with no changes required. RESOLVED to renew for another 3 years.

- **Consider amendment to Standing Order, 15 xv.**

RESOLVED to approved amendment. Standing Order, 15 xv now reads as follows: -

“refer a planning application received by the Council to the [Chair or in their absence the Vice-Chair (if there is one) of the Council] within two working days of receipt to facilitate an extraordinary meeting if the nature of a planning application requires consideration before the next ordinary meeting of [the Council]. If the deadline set by the Planning Authority is prior to the next meeting, the Clerk shall seek an extension from the Planning Authority. If an extension of time for a date after the next ordinary meeting of the Council cannot be agreed by the local Planning Authority, the Clerk shall consult with the Chair to prepare a proposed response to be circulated and considered by members by a specified date provided the application is straightforward and non- contentious. If the Clerk considers that there is a consensus from members the circulated proposed response shall be provided to the local planning authority. If the application is deemed to be contentious or complex then the clerk will consult with the Chair to facilitate an extraordinary meeting”

21/828

Planning Applications

- **PARISH COUNCIL CONSULTATION – APPLICATION REF. 25/01252/LBC Installation of an Electric Vehicle (EV) home charger - 20 Church Road Grafham Huntingdon PE28 0BB**

David Russell declared a declaration of interest in this item as a neighbour.

Noted the Parish Council has previously approved a similar application for EV home charger.

RESOLVED to recommend “Approval”.

21/829

Any other business for information only

Patrick Curran confirmed the current shop lease is due to be signed shortly subject to minor amendments.

21/830

Note 2025 dates for meetings: 2nd September, 7th October, 4th November, 2nd December.
There being no further business the meeting was closed at 8.30pm.