

GRAFHAM PARISH COUNCIL
Parish Clerk: Mrs L Hazel, 2 Brampton Road, Grafham
Chair: Mr I Gardener, 5 Haycraft Close, Grafham
Tel: 07867 766445 email: clerk@grafhampc.org

MINUTES OF THE PARISH COUNCIL PLANNING MEETING OF GRAFHAM PARISH
COUNCIL HELD ON TUESDAY 5th March 2024

In attendance – Patrick Curran, Diana Thomas and Sunil Gogna.

No members of the public were present.

HDC Ward Cllr Ken Billington. The Clerk was also in attendance.

Patrick Curran agreed to Chair this meeting in the absence of the Chair and Vice-Chair.

21/517 Public Forum
No public present.

21/518 County and District Councillors Reports
Cllr Ken Billington reported on;

- Brampton Road closure - he advised that none of the surrounding parishes have been approached about the closure,
- Flooding,
- New Public Rights of Way Officer,
- New Green Bin collections
- Potholes which are an ongoing issue.

21/519 Apologies for absence
Apologies were noted and approved from David Russell, Jo Dunn, Carole Baber, Ian Gardener and Cllr Stephen Cawley.

21/520 Declarations of interest in any agenda item.
None.

21/521 To approve the minutes of the meeting held on 6th February 2024 and the planning meeting held on 16th February 2024.
Both sets of minute were approved as a true record and signed.

21/522 Matters arising from previous minutes not on the agenda
Tree Survey - Note date for Survey
Noted Survey was carried out on 4th March - Report due shortly. The Clerk brought to members attention that in the recent high winds several tree branches have fallen onto the pub roof. The Clerk arranged for the Tree Surgeon to carry out an immediate safety inspection which highlighted several dead trees behind the shop / pub / and along the road frontage next to the MUGA. Due to safety concerns immediate remedial works has been ordered to remove the dead trees asap. Total cost £360.00
New Swing Children's Play Area - Note funding now applied for - Noted funding applied for from the National Lottery Fund.
Gully Clearance - Update on further works required - Noted initial gully clearance highlighted the 2 gully's in front of the pub require additional work / jet washing. 2 quotes were obtained; Cambridge Garden & Property Maintenance £240.00 and BlocksAway Drains £89.00. Noted the quote from BlocksAway Drains was accepted in-between meetings and works undertaken in accordance with Financial Regulations.
Children's Play Area - Update on Swing Seats
Noted new swing seats from Wicksteed have been ordered in-between meetings as per financial regulations for £476.92. David Russell has agreed to fit the new seats.

- 21/523 Proposed Closure of Kimbolton Fire Station**
 • **Note meeting date for all Parish Councils** - Noted 19th March 7.00pm, Patrick Curran is to represent Grafham Parish Council.
- 21/524 Village Hall - Update on Works**
 Noted a funding grant for new soffits has been applied for - a decision is awaited.
 Costs for new metal railings has been obtained. Agreed Clerk to get quote for installation and bring final costings to next meeting for consideration. **Action:Clerk**
- 21/525 Playground + Playing Field**
 • **Consider Purchase Costs of Benches**
 Noted the Town Farm and Biggs Charity has formally been closed due to inactivity over the last 20+ years. The outstanding balance has been transferred to the Parish Council. The Parish Council thanked trustees of the charity for their dedication over the years.
 It was agreed by all members that the outstanding money should be used in a constructive and positive way to benefit all residents of the village young and old and is to be kept separate from general funds.
 After some discussion it was felt that best use of the funds would be to donate money to the cost of purchasing and installing of the benches. This will benefit all residents across all ages. A Plaque is to be installed on playing field bench commemorating the Charity. Trustees are to be consulted on appropriate wording.
 Noted Clerk and Chairman researched different bench options and put forward 3 different designs from Broxap Company for consideration. Agreed to order following:
 • Engraved bench with leaf design for the play area at £231.00
 • Hatton Rustic 4 Slat Seat in hardwood for the playing field at £680.00.
 Cambridgeshire Garden & Property Maintenance are to be asked to quote for installation.
Action:Clerk.
- **Consider 2024 School Holidays Parish Sessions**
 Communication has been received from Huntingdon District Council, Sports Development Officer offering sports sessions during the holidays for parish council's. Qualified coaches and equipment is provided and sessions are normally 2 hours of activity. This can be funded by the parish or parents are charged for the sessions. Agreed to fund 1 session per week during summer holidays subject to interest from village. Clerk is to gauge residents interest in this. This is to be an agenda item for the next meeting.**Action: Clerk.**
- 21/526 Planning Applications** - None received.
- 21/527 To Receive Written Reports for Noting:**
Village Hall Committee - PC
Village Shop - PC
 Patrick Curran provided a verbal report on the this. Noted recent promotions have done well. A race night is being organised to raise funds to repair the roof.
Playing Field / Playground - JD
Highways + Footpaths - SG
Community Heat Scheme - DR
Gigabit Broadband - DR
Trees / Hedge Cutting / Verge Maintenance CB
Wild Flower Meadow Update - CB
MVAS - DR
MUGA - PC
 Clerk highlighted the fence is in need of attention again.
Village Hall Finance / Bookings - DT
Grass Cutting - IG / LH - Details to be forwarded onto the Church for their reference.
 Please see appendix:A attached for written reports.
- 21/528 Banking**
1.To approve / note the following payments
- | | |
|--|---------|
| • Clerk Salary - February | £343.75 |
| • Grafham Gossip Dec 23 / Jan 24 | £55.00 |
| • Amazon - Compost Bin | £76.95 |
| • Simon Johnson - Flower Bed Edging. | £30 |
| • Cambridgeshire Garden & Property Maintenance - Gully Clearance | £216 |

- Reimbursement David Russell - Clerk Mac Internet Security £47.99
 - Darnell - MUGA Light Repair £81.00
- Noted / Approved.

2. Report on current financial position.

- **To receive financial situation of Council and to note Bank Reconciliation** - No report received.
- **Note VAT return payment of £487.41** - NOTED.

21/529

Correspondence for Information Only

- CAPALC Training Schedule
- CCC Youth Bulletin + Youth Work Training
- Highway Events Diary
- HDC Press Release - Shop Front Grant Scheme
- Local Highways - 2024 Micro Asphalt Surface Treatment Program
- Cambridgeshire County Show - Saturday 1st June 2024
- CAPALC - Public Measles Campaign
- HDC - Town & Parish Council Newsletter February 2024
- CCC - Weed Spraying Policy Update
- HDC Press Release - Sapley Tree Planting
- HDC Re-Consultation Huntingdonshire Local List
- Keep Britain Tidy Campaign
- HDC Press Release Council Budget 2024 - 25

NOTED

21/530

Any other business for information only

- **Note Kings Portrait ordered** - This is to be gifted to the Village Hall for display.
- **Note Chairman to attend Anglian Water User Group Meeting** - NOTED.

21/531

Dates of next meeting: 2nd April, 7th May, 4th June, 2nd July, 3rd September, 1st October, 5th November and 3rd December.

There being no further business the meeting was closed at 8.22pm.